

Commissioners of St. Mary's County Meeting Minutes (Tuesday, December 17, 2019)
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Members present

Commissioner President James R. Guy
Commissioner Eric Colvin
Commissioner Michael L. Hewitt
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Julie Burch, Recorder

1. HOLIDAY OPEN HOUSE/RECEPTION, Chesapeake Building, 41770 Baldrige St., Leonardtown, MD

The Commissioners hosted a Holiday Open House for employees and citizens.

2. WELCOME

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:35 a.m. in the Chesapeake Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which includes the Minutes of December 10, 2019, as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

3. MAIN AGENDA

A. OFFICE OF THE COUNTY ATTORNEY - Legislation

I move to approve the amended 2020 legislation for the College of Southern Maryland with the change by St. Mary's County and authorize the Commissioner President to sign all related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan
Nay: Commissioner O'Connor

4. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR JANUARY 7 AND 14, 2020. There will be no meetings of the Commissioners on December 22 or 31, 2019.

B. SHERIFF'S OFFICE - School Resource Officer Adequate Coverage Grant Award

Motion #1: I move to approve the School Resource Officer (SRO) / Adequate Coverage Grant Award, Project MD2015 from the Maryland State Department of Education on behalf of the Sheriff's Office in the amount of \$198,020 (excluding county funding) which involves 2 deputy positions not included in the FY20 approved budget, and authorize the Commissioner President to execute the related budget and other documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

Motion #2: I move to authorize the addition of the following positions: 2 Deputy Positions, pay grade M01, in the Sheriff's Office, as classified by the Director of Human Resources, pursuant to review and process, to be effective for the period of the grant and subject to grant funding.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

C. SHERIFF'S OFFICE - Memorandum of Understanding between the St. Mary's County Detention and Rehabilitation Center and Friends Research Institute

I move to approve the Memorandum of Understanding between the St. Mary's County Detention and Rehabilitation Center and Friends Research Institute, on behalf of the St. Mary's County Sheriff's Office, to participate in the Study through the National Institute of Health (NIH) Helping to End Addiction Long-Term (HEAL), project OT2001, and the related budget amendment that increases Other Grant revenue only by \$6,000, and authorize the Sheriff and Commissioner President to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

D. OFFICE OF THE STATE'S ATTORNEY - State Attorney's District Court Staffing Request

I move to approve the addition of the following three FTE positions: Senior Legal Assistant, Paralegal, and Assistant State's Attorney in the Office of the State's Attorney's, and approve the transfer of budget allocation of \$139,460 to increase the State's Attorney's budget from the

Commissioners Emergency Reserve, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

E. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Census Complete Count Committee Presentation

Present: Bill Hunt, Director, Dept. of Land Use and Growth Management

Lee Osberry, U.S. Census Bureau

The Census Complete Count Committee was formed to bring awareness to the importance of participating in the 2020 Census. An overview of the strategy to collect data and questions asked on the questionnaire were discussed.

F. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Acceptance of Woodhaven Drive, Druid Hills Drive, and Havenridge Street of the Woods at Myrtle Point Subdivision Section 1 Phases 2 & 3 into the County Roadway Network

Motion #1: I move to adopt the Resolution to accept Woodhaven Drive, Druid Hills Drive, and Havenridge Street of the Woods at Myrtle Point Subdivision Section 1 Phases 2 & 3, into the St. Mary's County Highway Maintenance System.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

Motion #2: I move to adopt the Ordinance setting a maximum speed and establishing stop intersections for Woodhaven Drive, Druid Hills Drive, and Havenridge Street of the Woods at Myrtle Point Subdivision Section 1 Phases 2 & 3.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

G. DEPT OF PUBLIC WORKS AND TRANSPORTATION - 2019 State Grant Application Adult Detention and Rehabilitation Center

I move to approve and authorize the Commissioner President to sign the 2019 Board of Public Works grant application in the amount of \$5,511,000 in support of the Adult Detention Center Upgrades, Housing and Medical Unit project consistent with the approved FY2020 capital budget and the State House Bill 101, Acts Of 2019, DGS Item G135.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

H. DEPARTMENT OF HUMAN RESOURCES - St. Mary's County Government Manual of Personnel Policies and Procedures

I move to approve updates to the St. Mary's County Government Manual of Personnel Policies and Procedures as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

I. DEPARTMENT OF EMERGENCY SERVICES - Resolution 2019-08 and restating the establishment of the St. Mary's County Animal Control Advisory Board

I move to approve and sign the Resolution recommending to restate the establishment of the Animal Control Advisory Board, reducing the Board membership to no more than 7 members.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

J. OFFICE OF THE COUNTY ATTORNEY - St. Mary's County Youth Advisory Commission

I move to approve and authorize the Resolution repealing and re-establishing the St. Mary's County Youth Advisory Commission.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

5. COMMISSIONERS' TIME

The Commissioners highlighted events over the past week and provided general comments.

6. ADJOURN

The meeting adjourned at 10:50 a.m.

Minutes approved by the Commissioners of St. Mary's on January 7, 2020

JB
Julie Burch, Senior Admin Coordinator

7. BUDGET WORK SESSION

A. DEPARTMENT OF FINANCE - Budget Work Session - CIP Follow Up & Operating